

Kitsap Public Facilities District

Minutes of the Board of Directors Meeting

Monday, April 8, 2019

BWP/Silverdale Beach Hotel, Harbor Room, 3073 NW Bucklin Hill Rd, Silverdale, WA

Attending: Daron Jagodzinske, Chair; Bill Mahan, Vice-Chair; Rick Smith; Patrick Hatchel; Tom Bullock and Erin Leedham.

Staff: Mike Walton, Executive Director

Absent: Walt Draper, Treasurer

1. **Call to Order:** The Chair called the meeting to order at 5:33 PM. As had been the custom the last few meetings, the chair asked a question of all the Board members so they could get more acquainted with each other and also for the audience to get to know them.
2. **Meeting Minutes:** Minutes from the Regular Meeting on the 25th of March 2019.
Erin Leedham moved to approve the Minutes as submitted. Bill Mahan seconded the motion and it passed unanimously.
3. **Public Comment:**
 - A. Steve Sego from SKCEC project gave an update on the efforts to put together a coalition of public partners for the project – the City of Pt Orchard and the County in addition to the Port. He also spoke briefly about an additional ask for feasibility and preliminary engineering work.
 - B. Linda Berry-Maraist spoke in support of the Port Gamble Forest Heritage Park project, detailing the long-term support of the project – 10-12 years of effort, 1200+ people gave \$\$ in support. Unique in its size, there are 7-10 major events per year, including the Stottlemeyer – the largest mountain bike event in the region.
 - C. Johnathan Phelps from the Evergreen Mountain Bike Assoc. (EMBA) spoke about their committed support for the Rids Park portion of the project. It includes participants from toddlers to 80 years old; and may have as many as 50-100 volunteers out on many weekends for maintenance, clean-up and prep for new routes.
4. **New Business:**
 - A. **KCC Update Study Ask** - \$6,850.00 to Coates Design for study on recommended update to the KCC, per tour by Board Members and identification of several areas needing updating, especially A/V capability. Discussion revolved around possible sharing of cost with City of Bremerton and/or Columbia Hospitality. The ED will mention this to Lori and to Dwayne, the City finance director.
 - B. **BI Pool packet** – The ED passed out a sizable update to the BI Pool project packet of information – more complete info in their cost estimates and the feasibility study results.
 - C. **POCEC update** – provided by (Steve Sego in his public comments)
5. **Project Evaluation Process:**
 - A. **Project Evaluation Discussion:**

The chair chose to postpone this discussion until after the POB/CNW presentation in two weeks. The following meeting on May 22nd will begin the project evaluations. It was discussed about re-instating the cancelled May 8th meeting at a different location, but a couple of members would be absent. Additional effort will go into arranging a second meeting in May as a Special Meeting.

6. Ongoing Business:

A. **Meeting Recording** – The ED reported on the cost and status of the recording effort when asked by the Chair. Two different videographers have been utilized, Topside ProMedia of Des Moines and Solefire Films of Bremerton. Both have done quality work, but Topside is more expensive (\$750 recording & editing) and has logistics issues, coming from the East side; Solefire is local and includes editing in the price (~\$500). The ED selected Solefire to do future recordings.

The ED is still experiencing some difficulty in getting the larger video files available on the website. The ED said it could be done on YouTube and the Chair suggested the PFD get their own account to provide this access. Bill Mahan shared that BKAT can set up to record the meeting and then it is available on their website. There are also meeting venues in which the recording equipment is embedded in the facility infrastructure and is easier to manage with BKAT. The ED will explore the options, so the Board expressed the desire to at least audio record the evaluation and selection meetings.

7. Public Comment/Announcements: None

Meeting was adjourned at 6:28 pm

The next Regular Meeting of the Board will be on April 22nd, 2019 at 5:30 pm in the East & West Bay Rooms at the Best Western Plus/Silverdale Beach Hotel.

NOTE: This meeting will include the presentation by the Port of Bremerton and CNW Project and will be video recorded.