

# ***Kitsap Public Facilities District***

---

## **Minutes of the Board of Directors Special Meeting**

Monday, November 7, 2011

Eagle's Nest, Kitsap Fairgrounds and Event Center

Bremerton, WA

**Attendance:** Teresa Osinski, Chair; Jim Heins, Treasurer; Rick Smith, & Dee Coppola.

**Staff:** Mike Walton, Executive Director

**Absent:** Jan Harrison, Vice-Chair. Anne Blair & Roy Runyon

1. **Call to Order:** A quorum being present, Chair Teresa Osinski called the meeting to order at 5:35 PM.
2. **Meeting Minutes:**– Minutes from the Regular Meeting of the 24<sup>th</sup> of October were distributed electronically before the meeting and were submitted by the ED.  
**A motion was made by Dee Coppola to approve the Minutes of the August 22<sup>nd</sup> meeting. It was seconded by Rick Smith and passed unanimously.**
3. **Administrative Items:**
  - A. **Bylaw Amendment** – Resolution 05-2012.
    1. The suggested amendment language was discussed and modified before the motion to adopt.  
**A motion was made by Rick Smith to adopt the amendment to the bylaws to make the clause 5.1 read “...to meet a minimum of six times per year...”. It was seconded by Jim Heins and passed unanimously.**
4. **Executive Director's Report:** (A written report was submitted to the Board.)
5. **Ongoing Business:** -
  - A. **2012 Budget discussion** – It was discussed that any budget approved should be subject to review after the first quarter to readjust, if the bond re-fi proceeds as planned. The cuts agreed to ranged from: no EventFund except for \$5k for Babe Ruth World Series; a cut to VCB agreement to \$0K; no reduction in ED salary and cuts to other categories but it will still present a deficit balance.  
**A motion was made by Dee Coppola to adopt the budget as modified. It was seconded by Rick Smith and passed unanimously.**
6. **New Business:** None
7. **Public Comment:** None
8. **Announcements:** The ED mentioned the WEDA Legislative conference in February of next year.

**The next Regular Meeting of the Board will be at 6:30 pm on December 5<sup>th</sup> in the Eagles Nest.**

**NOTE: This is the final meeting date of 2010 set by Resolution 04-2010.**

**Meeting adjourned at 6:20 pm**