

Kitsap Public Facilities District

Minutes of the Board of Directors Meeting

Monday, June 27, 2016

Silverdale Beach Hotel Cove Room, 3073 NW Bucklin Hill Rd, Silverdale, WA

Attending: Jeff Braden, Chair; Patrick Hatchel, Vice-Chair; Tom Bullock, Rick Smith and Daron Jagodzinske

Staff: Mike Walton, Executive Director.

Absent: Teresa Osinski, Treasurer and Walt Draper.

1. **Call to Order:** A quorum being present, the Chair called the meeting to order at 5:40 PM.
2. **Meeting Minutes:**– Minutes from the Meeting on the 25th of April were distributed electronically before the meeting.
A motion was made to approve the Minutes by Walt Draper. The motion was seconded by Patrick Hatchel and approved unanimously.
3. **EventFund Presentations:**
 - A. **Redeemed Revival Fall Show** - Samantha Smith, Josephine's Redeemed
Samantha gave a very professional presentation in requesting \$5K in funding for an even bigger show than the VERY successful Spring Show – bigger space, more vendors and even more reach for her advertising.
 - B. Haunted Fairgrounds – Todd Josal, Haunted Fairgrounds Productions
Todd wished to grow the already successful Halloween scary Fairgrounds event. He wants to reach beyond just Central Kitsap and beyond Kitsap, if possible. He is generating enough revenue to support it, but is requesting \$5K in funding.
4. **Financial Reports:**
 - A. **Monthly Financial Reports** – The ED summarized from the April & May financial reports which are now stated in Quickbooks format. The April tax revenue was \$100K, up 9.8% over 2015 and highest April in KPFDF history. Debt service transfer to 286 was <\$69.9K> and expenses were <\$7.6K>. Net to cash was \$22.4K. A transfer of \$20K was made to the 968 Operations Fund. The May Revenue was \$119.6K, up 10% over 2015 and continued the trend of the highest in KPFDF history for May. <\$70K> was transferred to 286 fund and the expenses were <\$6.7K>. Net to cash was \$42.9K.
 - B. **Sales Tax Rebate Revenue by Month Report** – The report through May was available and showed the total tax revenue received in the first five months at \$562K.
 - C. **Current Invoices** – A Blanket Voucher of invoices in the amount of \$3,682.63 for March was submitted for approval. The largest invoices were for VKP at \$1500.
A motion was made by Daron Jagodzinske to approve the Blanket Voucher for \$3,682.63. The motion was seconded by Patrick Hatchel and passed unanimously.
5. **Regional Facilities:**
 - A. **Kitsap Conference Center** – no report was submitted.
 - B. **Kitsap Fairgrounds and Event Center** – April & May reports submitted Electronically
Lobe Field project report was submitted by Billie Schmidt, detailing some change orders resulting in some overage to the project in the amount of \$36,350. After some discussion, a motion was made to approve additional funding for the project.
It was moved by Patrick Hatchel to approve an additional \$36,350 to complete the Lobe Field Phase I project. It was seconded by Rick Smith and passed 4-1.
Billie also reported on a second preliminary discussion was held with Jim and Peter Braun on possible funding for Gordon Field #2 – the 2nd of the two fields initially designed for Gordon Field. Possible additional funding may be contributed by Peter Braun and the Kitsap Soccer

Alliance, project is probably 2 years off, but planning and preparation can begin now, with funding available from KPPD on the order of \$500K - \$1M by 2018.

- C. **NKREC update of June 5th Partner meeting – Pat Hatchel and Daron Jagodzinske**
Both reported a positive, cooperative atmosphere at the meeting and an agreement to proceed with the storm water project, if it was still feasible. Becky Erickson was going to check into this with Patty Page. There was also a desire to get the ILA wrapped up so the partnership could look into what needed to be done in the future – to re-examine the “Master Plan” and see what could be identified as the appropriate next steps.

6. Ongoing Business:

- A. **Executive Director’s Report:** Sent electronically.
B. ED reported on the reappointment of Directors – Tom Bullock, Patrick Hatchel and Rick Smith were reappointed to additional four year terms. The replacement process for Jeff Braden was still in progress, as the first nominee withdrew his name. A new nominee should be in place in July.

7. New Business:

A. **Election of Officers –**

After some discussion, a slate of Officers was nominated:

Chair	Daron Jagodzinske
Vice-Chair	Pat Hatchel
Treasurer	Walt Draper

The slate was put forth to the Board and was elected unanimously.

8. Public Comment/Announcements:None

Meeting was adjourned at 7:45 pm

NOTE: There are no meetings in July or August.

The next Regular Meeting of the Board will be on September 26th at 5:30 pm in the Cove Room at the Silverdale Beach Hotel.