

Kitsap Public Facilities District

Minutes of the Board of Directors Meeting

Monday, January 26, 2009

Eagle's Nest, Kitsap Fairgrounds and Event Center
Bremerton, WA

Attendance: Emily Parsons, Chair; Dee Coppola, Vice-Chair; Rick Smith; Brent Stenman; Jim Heins.

Staff: Executive Director, Mike Walton.

Absent: Walt Draper & Teresa Osinski,

1. **Call to Order.** A quorum finally being present, Chair Emily Parsons called the meeting to order at 6:47 PM.
2. **Meeting Minutes** – Minutes from the meeting of the 8th of December were submitted by the ED.

Brent Stenman moved to accept the Minutes as submitted. Dee Coppola seconded the motion and the Motion was unanimously approved.

3. **Finance Reports**

- A. **November Reports** – Summary shows results from most recent month, showing slightly in excess of \$862K in cash and investments, an increase of approximately \$15K over the previous month, due primarily to both increased revenue – up 3% over last year! – and reduced expenditures for last month.
- B. **Sales Tax Rebate Revenue by Month Report** – The monthly report shows revenue in the month of December, \$102, 868, miraculously up 3% from previous year; and still fairly robust, considering the current economic news and headlines. The average monthly rebate over the year dropped to down 5% from last year's 12 month average. The actual revenue for the year was only \$62.6K below last year.
- C. **Current Invoices** – The Blanket voucher request of \$1,911.13 was submitted to the Chair for review after the ED summarized it for the Board members - the largest items were \$721.25 for the Eagles Nest rental for 2009; and \$643 in expenses for the ED, including a \$300 conference enrollment.

Jim Heins moved that the blanket voucher in the amount of \$1,911.13 be approved for payment. Brent Stenman seconded and the motion was passed unanimously.

4. **Event Fund Application Presentations and Review**

- A. WCD District III Volleyball Tournament – presented by Keith Peden, Olympic HS
Last year's tourney was very successful and Keith is trying to get the WIAA to award it for a second year. Requested funds of \$5K will not be used if the bid is not successful.
- B. Ryan's Quay Softball Tournament Schedule – presented by Paul Peterson
Paul made a very eloquent presentation about his long-term support for youth baseball and adult softball and the success of his tournaments. Several others in the audience spoke in support as well. He is requesting \$5K - \$500 per tournament for 10 tournaments.
- C. Olympic HS JV Tournament – presented by Keith Peden
Keith has offered this JV tournament for local JV teams to get exposure to the post-season atmosphere of a tournament. He is seeking \$1K grant.
- D. Sports Council Event Request – presented by Don Atkinson
Don was requesting a \$3K grant for a proposed public tourism/econ development event featuring new Public Lands Commissioner Goldmark at the Pavilion. Commissioner is not confirmed, no set date, plans are very sketchy.

Motion made by Rick Smith to approve \$4500 grant for WDC III Volleyball tournament; \$4000 for Ryan's Quay softball/baseball tournaments; and \$800 for the JV Classic Volleyball Tournament. Motion was seconded by Dee Coppola and unanimously passed.

A second motion was made by Jim Heins for no grant to be awarded to the Sports Council. It was seconded by Brent Stenman and unanimously passed.

5. Report on Regional Projects:

- A. **Kitsap Fairgrounds and Event Center** –A detailed financial report, prepared by Kay Anderson, was submitted and the Board commented about the improvement over any previous reporting by Parks. There was some question about an expenditure of \$300K identified as “NK Events Center KC197-07” as to whether that amount, equal to the amount provided by the County as their share of the Phase I NKREC project, was taken from the KFEC Phase II fund instead of from the County’s own funds, the ED was going to look into it and report back to the Board. No report was provided for the Gordon Field project or the other approved ops/maint projects.
- B. **North Kitsap Regional Event Center** – Arrangements have not yet been finalized with NK Schools and the user groups for a “Grand Opening” in January or February. Both Bror and ED Walton mentioned about use of contingency funds to buy surveillance cameras and monitoring equipment for NK Stadium and Strawberry Field #8, to protect the >\$2mil investment there.

6. Executive Director’s Report: Was submitted in writing to the Board.

ED Walton provided information about limited activities during the Holiday weeks and a minimal report was submitted.

7. Ongoing Business:

A. **Submittal of the Agreement for the sports Council funding**

The ED submitted a new six month Agreement, reviewed and revised by Brian Lawler, for the services of the Sports Council to market the facilities upgraded and improved by public funding through the PFD. It had been modified to provide a mechanism for a monthly review of activities and preview of the follow month(s) activities as a mechanism to monitor the progress on the agreement.

Jim Heins moved that the new six month agreement, with up to \$6000 in funding, be approved and signed. It was seconded by Brent Stenman and unanimously approved.

8. New Business – None

9. Public Comment – Charlie Tate, one of Paul ‘s partners and one of the Blue Jackets owners, stayed to make several supporting comments about Paul’s commitment to the youth in the community and the sacrifices he makes to assure a quality result of his tournaments, usually at the sacrifice of any profit he might make. He encouraged the Board to support his tournament program.

10. Announcements:

Next Regular Meeting of the Board is February 23rd, 2009, 6:30 pm at the Eagles Nest.

The meeting was adjourned at 8:28 PM.