

Kitsap Public Facilities District

Minutes of the Special Board of Directors Meeting
Thursday, March 13, 2008
Eagle's Nest Conference Room, Kitsap Fairgrounds and Events Center
Bremerton, WA

Attendance: Emily Parsons, Vice-Chair; Walt Draper, Treasurer; Jim Heins; Rick Smith; Brent Stenman..
Staff: Executive Director, Mike Walton

Call to Order. A quorum being present, Emily Parsons called the meeting to order at 7:05 PM.

1. Recognition of New Board Member - Brent Stenman The official Resolution from the Board of Commissioners appointing Brent Stenman to the PFD Board, as the representative from Poulsbo to complete Linda Berry-Maraist's term, was shown to the Chair and a copy was given to Brent.

2. On going Business:

- A. **2008 Event Fund Round 1 (con't.)** – brief discussion of the request presented at the last regular meeting where Jim Hines suggested an amount of \$1500 instead of the \$2500 requested by the Club.

A motion to approve \$1500 for the Olympic Premiere Volleyball Club was made by Jim Hines and seconded by Walt Draper. The motion was approved unanimously.

3. Report on Regional Projects:

A. **Kitsap Fairgrounds & Events Center**

- 1.** Operations/Maintenance List – Parks presented a prioritized list of 6 items with a total cost of \$547,150 for possible funding by the PFD.
- 2.** Gordon Field Turf Project – Funding alternatives by PFD and the County would utilize some of the Phase II funds, between \$200K and \$250K for Gordon Fields (instead of the Parks list) and also to pursue having the PFD be responsible for the debt service for the remaining balance of the funds necessary to turf at least one field at Gordon Field.

Because both of these items were potential linked or desiring to use funds from the same source – the remaining Phase II funds for the KF-EC, the discussions occurred simultaneously. Kathy Simpson and Jim Van Antwerp from Fields Today Fit Tomorrow (FTFT) were present for the discussion, as was Dori Leckner representing the Parks Dept.

Walt Draper suggested that \$200K of the Phase II money should go to Gordon Field and not to Parks maintenance items. It was also suggested that to assure the bonds were paid off quickly, that some agreement needed to be made with the County that the user fees and revenue from the improved field should remain in the Parks budget and not be put into the General Fund.

As a side note, Rick Smith raised the question about the ILA with the County requires them to maintain the KF-EC facilities in “tournament quality” condition and he felt that the budget cuts may put that in jeopardy.

The Board agreed unanimously to pursue the Gordon Field Turf Project:

- ED Walton was to organize a Steering committee of stakeholders.
- FTFT was to organize the user groups to solidify future revenue source

- ED Walton and Walt Draper to work with Ben Holland & the County on funding mechanisms and agreements, utilizing up to \$200K from Phase II funds.

Walt Draper moved to approve the first three items on the Parks list – the RecTrac Software; the netting and poles project for the ball fields; and the remodel & heating system for the 4-H building restrooms totaling \$179,150. Rick White seconded the motion and it was carried unanimously.

PFD and Parks was to negotiate the other projects and any remaining funding after the County and PFD had worked out the financing arrangements for Gordon Field.

B. North Kitsap Event Center Project – Phase I contract issues

Some discussion occurred about the selection of Mondo Turf; the option of fill material – ground rubber versus EcoFill; and the added expense of that option if it were done as a change order. The Board concluded that the option was not viable enough to pursue.

It was mentioned that Mondo was paying for representatives of the NKREC stakeholders to visit a site in Kansas City and Jim Heins volunteered to make that trip for the PFD.

Walt Draper moved that the Kitsap Public Facilities District Board of Directors hereby approve the award by the North Kitsap School District of the Base Bid and Alternates C-1, C-4, C-12, and C-14 for the North Kitsap Regional Events Center - Phase I North Kitsap Stadium Field and Strawberry Field #8 Modernization, to Fisher General Contracting, Inc., for a total contract amount of \$1,739,764.00. Jim Hines seconded the motion and it was approved unanimously.

Walt Draper also suggested that a Press Release be written to acknowledge the approval by the Board and ED Walton committed to follow up and get that done.

4. Finance Decisions:

- A. Approval of the blanket voucher for current invoices – Treasurer Walt Draper reviewed the blanket voucher for \$3755.30 and recommended its approval.

Emily Parsons moved to approve the blanket voucher for payment. The motion was seconded by Jim Hines and passed unanimously.

5. Public Comment: None at this meeting.

6. Announcements: Next Regular meeting is March 24, 2008 at 6:30 pm at the Eagles Nest.

The meeting was adjourned at 8:35 pm.