

Kitsap Public Facilities District

Minutes of the Board of Directors Meeting

Monday, August 25, 2008

Eagle's Nest Entry, Kitsap Fairgrounds and Event Center
Bremerton, WA

Attendance: Walt Draper, Treasurer; Trent England; Jim Heins & Rick Smith.

Staff: Executive Director, Mike Walton; Development Coordinator, Bror Elmquist.

Absent: Warren VanZee, Emily Parsons & Brent Stenman.

1. **Call to Order.** A quorum being present, despite the failure to gain access to the building, Treasurer Walt Draper called the meeting to order at 6:40 PM.
2. **Meeting Minutes** – Minutes from the meeting of the 28th of July were submitted by the ED.

Rick Smith moved to accept the Minutes as corrected. Jim Hines seconded the motion and the Motion was unanimously approved.

3. **Finance Reports**

- A. **June Reports** – Summary shows results from most recent month, showing slightly in excess of \$820K in cash and investments, an decrease of \$9.8K over the previous month, due to higher expenses.
- B. **Sales Tax Rebate Revenue by Month Report** – The monthly report shows revenue in the amount of \$92,055, a decline of 13% in July rebate revenue (May sales) compared to last year, and the average monthly rebate over the first 6 months down now 6% from last year's 12 month average. A continuation of the drop in revenue for the fifth consecutive month and with higher expenses expected in coming months, we will probably continue to decrease the cash account balance in future months.
- C. **Current Invoices** – The Blanket voucher request of \$15,294.61 was submitted to the Treasurer for review and he summarized it for the Board members - the largest items were \$6410 for Liability Insurance from Enduris and the \$7940.86 invoice from NKSD for the PFD portion of the pool consultant study.

Rick Smith moved that the blanket voucher in the amount of \$15,294.61 be approved for payment. Jim Hines seconded and the motion was passed unanimously.

4. **Presentation by Kitsap Visitor & Convention Bureau for Sports Council Funding**

- A. Don Atkinson of the Sports Council was present and stated that their report and funding proposal was not quite ready and would be presented next month.

5. **Report on Regional Projects:**

- A. **Kitsap Fairgrounds and Event Center** – There was some discussion about Gordon Field and its status, there was no report from Parks, as they were immersed in "The Fair". Bror and Mike will get together with Parks and see what their proposed schedule is.
- B. **North Kitsap Regional Event Center** – Development Coordinator, Bror Elmquist, gave a report on the status of the construction work at the Stadium and Strawberry Field #8. It now looks like the Stadium Field will be completed on time for the first football game, rescheduled for the 6th of September. Fisher Construction is now resuming work at Strawberry.

6. **Executive Director's Report:** Was submitted in writing to the Board.

7. Ongoing Business:

- A. **North Kitsap Pool** - Status of NK Pool and meeting with Commissioner Steve Bauer was highlighted. Mike Walton will be a member of the Advisory Committee to study ways to reduce operational cost.

8. New Business – None was presented at this meeting.

- 9. Public Comment** – Linda Berry-Maraist was present to present information about possible formation of a Metro Parks District for the North Kitsap region, to possibly solve some of the ownership and/or operation of the NK Pool, Marine Science Center and others. The Kingston Village Green and a Micro Parks District for that project was also discussed. Some discussion about legislation and the “how to” process of forming an MPD.

10. Announcements:

Next Regular Meeting of the Board is September 22nd, 6:30 pm at the Eagles Nest.

The meeting was adjourned at 7:37 PM.