

## Kitsap Public Facilities District

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### Minutes of the Board of Directors' Meeting Monday, July 9, 2007 Eagle's Nest Conference Room, Kitsap Fairgrounds and Event Center Bremerton, WA

**Attendance:** Linda Berry-Maraist, Chair; Warren VanZee, Vice-chair; Walter S. Draper IV, Treasurer; Trent England; Jim Heins; Rick Smith. Staff: Patricia Graf-Hoke, substitute administrative support.

**Call to Order:** A quorum being established, Linda Berry-Maraist called the meeting to order at 6:45 PM. She welcomed new KPFDD board member Trent England as Commissioner Jan Angel's appointee as the District #2 representative to complete Steve Stagner's four year term scheduled to end in 2010.

#### **EventFund Round II funding request presentations**

Linda introduced the spokespersons from the five funding applicant groups. She explained that the written applications all were received by the published deadline, were qualified for consideration because the events that could receive EventFund support were each to be held at one of the regional facilities supported by KPFDD sales tax rebate funds and each offered recreational and/or sports opportunities for Kitsap residents and visitors.

- Cloverleaf Sports Promotions, USSSA Special Sports Association, presented by Paul Peterson requested support for the 11 summer 2007 youth softball tournaments at the Fairgrounds.
- Little League Baseball, Division II, presented by Art Mikelsen, requested support for promotion of 6-day tournament to be held at the Fairgrounds July 19-24, 2007.
- Ridge Racing, Team Escapados, presented by Joe Holmes requested funding for promotion of WA State Cyclocross Championships to be held at the Fairgrounds in November 2007.
- Silverdale Chamber of Commerce Executive Director Darla Murker requested funding support for the Military Fall Festival to be held at the Sun Pavilion at the Fairgrounds in September/October 2007.
- North Kitsap Soccer Club, Viking Cup Tournament presented by Jim Bilbao requested funding to support fall 2007 website development that would promote and make possible electronic registration for 2008 Viking Cup.

Following each presentation, board members asked and had questions answered. Walt announced that while the total 2007 EventFund budget allocation was \$15,000, following the Round I allocations, \$8,000.00 remained for the Round II allocations.

**It was moved by Warren VanZee, seconded by Jim Heins and voted unanimously to allocate for the purposes outlined in the written and oral applications for funding \$2,000.00 to Coverleaf Sports Promotion/USSSA Special Sports Association; \$2,000.00 to Little League Baseball – Division II; \$2,000.00 to Ridge Racing LLC/Team Escapados; \$500.00 to Silverdale Chamber of Commerce; and, \$1,500.00 to NK Soccer Club/Viking Cup.**

#### **Report on Regional Projects**

**Kitsap Fairgrounds and Event Center.** County Parks and Recreation Director Chip Faver reported that the new bleachers are scheduled for completion by season's end. A Phase II Capital Construction update,

including a financial status report, is not yet available. He anticipated that these reports would be ready for presentation in August.

**North Kitsap Regional Event Center.** Linda summarized the bidding results for the NK Stadium construction (NK REC Phase I - Stadium) project with all four bids coming in 20-25% over budget. Informal interviews with bidders revealed that all included at least \$50,000 for liquidated damages as they did not expect to be able to meet the published deadlines. All bidders also included overtime costs. Thus, it seems reasonable that rebidding with a larger construction window will bring lower bids. By consensus, the board affirmed Linda's and Anne's decision not to accept these bids, but to re-open the project for bid in 2008 providing an adequate construction window next spring/summer.

Discussion followed about timing for a bid decision that would allow at least 3½ months construction window. Linda agreed to convey to NKSD the KPFD recommendation that the project consultant (Bruce Dees & Associates) provide a Stadium construction schedule that includes time needed for bid advertising, bid award and construction. Further, the KPFD request consultant estimated costs for completion of construction documents for Strawberry Field.

### **Finance Report**

May 2007 Report. This was reviewed and discussed at the June 25, 2007 meeting. No further discussion.

June 2007 Report. This report was not available.

Treasurer Walt Draper reported that he had reviewed the invoices and backup materials supporting the blanket voucher. All are in order. He recommended approval of the voucher.

**It was so moved and seconded by Rick Smith to approve the payment of \$6,486.96 for the invoices presented on the blanket voucher.**

### **Administrator's Report**

In Anne's absence, there was no report other than the written update provided with the meeting packet.

### **Public Comment**

There was none.

### **Announcements and other informational items**

- A quorum of board members plan to attend the August 13, 2007 board meeting.
- The August 27, 2007 board meeting is tentatively cancelled. Linda will make the final decision and it will be announced through a public meeting announcement the week prior to the meeting.

**The meeting adjourned at 8:35 PM.**