

## Kitsap Public Facilities District

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### **MINUTES of the Regular Meeting of the Board of Directors Monday, June 13, 2005 Eagles' Nest Conference Room, Kitsap Fairgrounds and Event Center**

**Attendance:** Walter Draper, Chair; Linda Berry-Maraist, Vice-chair; Stephen Stagner, Treasurer; Andrew Maron; Rick Smith; Cy Wyse; Warren VanZee. Staff: Blair Burroughs, Legal Counsel; Bror Elmquist, Development Coordinator; Anne Blair, Administrator.

**Call to Order:** A quorum established, Chair Walt Draper called the meeting to order at 6:30 PM. He reviewed the Agenda, drawing attention to the change in usual order of Agenda items, including an Executive Session for the purpose of discussing potential litigation with Legal Counsel.

#### **Unfinished Business**

**Sports Council Update.** Anne reported on a luncheon meeting with staff from the VCB, the County and KPFD to review the community focus group sessions and plan next steps in the development of this entity. VCB Board Chair Sean Cucciardi will be preparing a business plan and working budget, as well as a list of proposed Steering Committee members. This information will be presented at a community meeting for the stakeholders, revised as recommended and then taken to the KPFD Board County Commissioners for review and approval. The VCB is eager to move this project forward quickly and anticipate being in business, including the hiring of staff, by late-Summer.

Board members urged recruiting and hiring professional, experienced staff to launch this program.

Sports Event marketing subcommittee members Warren VanZee and Cy Wyse noted that they would be available to review and comment on specific event development plans.

#### **New Business**

**Election of Officers.** Walt reviewed the KPFD Bylaws in this regard. He announced that once Andy Maron's replacement had been appointed and seated, officer elections would occur; everyone was encouraged to let Walt know about their interest in serving as an officer for the upcoming two year term.

Andy Maron announced that Mayor Kordonoy had appointed Christine Rolfes as the Bainbridge Island representative. Her name and resume are in process with the County for appointment by the Board of Commissioners. Ms Rolfes currently sits on the Bainbridge Island City Council. In addition to her local government experience, she also served as the Open Space coordinator for Kitsap County in the early nineties.

#### **Treasurer's Report**

Stephen Stagner reported that the background materials supporting the blanket voucher were in order.

**It was moved by Stephen Stagner, seconded by Warren and voted unanimously to approve payment of the invoices presented with the blanket voucher and totaling \$3,180.91.**

#### **Approval of the Minutes**

**It was moved by Cy Wyse, seconded by Rick Smith and voted unanimously to approve the Minutes of the May 23, 2005 Board of Directors' meeting with a typo-correction to be made as noted.**

#### **Administrator's Report**

Anne asked the board for comments on the Wrestling Tournament Interim Report distributed in the board packet. She will ask the tournament coordinators to include a projected income/expense statement in the next report. She also will request that rather than a simple list of tasks accomplished or in-progress, the

report include an analysis comparing the various tasks completed to the timeline set out for accomplishing the tasks and an assessment of the work to date.

There were no questions about the written Activities Update distributed to the board prior to this meeting.

### **Announcements**

- Walt will be out of town for the next two board meetings (June 27 and July 11.) The June 27<sup>th</sup> meeting may be cancelled due to limited agenda. Linda will decide about need to the meet and work with Anne to prepare the Agendas/cancellation notices for those meetings.
- Anne will be on vacation from July 11 – 14.

### **Executive Session**

The regular meeting recessed at 7:15 PM to go into Executive Session for the purpose of discussing with legal counsel potential litigation. The board anticipated reconvening the public meeting at 8 PM.

At 8 PM the board extended the Executive Session until 8:10 PM.

The regular meeting of the Board of Directors reconvened at 8:10 PM. Walt announced that no action had taken place during the Executive Session.

### **Report on Regional Projects**

**Kitsap Fairgrounds and Events Center.** Cris Gears and Capital Project Manager Karen Ross discussed the draft ILA between the County and the KPFD.

**It was moved by Steve Stagner, seconded by Rick Smith and voted unanimously to table further discussion of the ILA until the KPFD subcommittee has met and incorporated language regarding timing by PFD for review of bid documents and other comments from this conversation.**

Cris reported that the Gordon Fields parking lot project was being redesigned. The board emphasized their commitment to having an environmentally sensitive project based on strict construction budgets and on-going maintenance cost constraints.

Steve led the discussion about the Blue Jacket's inaugural home game. Overall the Opening Night game was a resounding success and garnered lots of community excitement, as well as media attention. There were myriad small glitches related to a first-time event in a new facility. It was a particularly gratifying start to the season because the team won!

Due to the conflict of interest as an owner (Rick Smith) and as the Operations Manager (Steve Stagner) of the Blue Jackets, Rick and Steve excused themselves from further participation in the board meeting and left the room.

Bruce Bordenick, member of the Kitsap Blue Jackets Baseball Team ownership group, presented a request for funding to help improve fan visibility of the playing field on Field 1. He explained that the ballfield had been designed for recreational play and did not contemplate the large number of spectators that are now an integral part of the way the field is being used. This year, the team is focused on improving spectator visibility and would consider expanding fan seating in 2006. With that in mind, he requested support to replace the outfield fence with shorter and more see-through fencing, as well as improvements to field visibility from the announcer's box.

**It was moved by Cy Wyse, seconded by Andy Maron and approved by majority vote (four voting yes, Warren VanZee voting no) to contribute no more than \$10,343.00 from the KPFD Operating Fund toward the Field 1 improvements invoices presented by Bruce Bordenick.**

**The meeting adjourned at 8:45 PM.**