

## Kitsap Public Facilities District

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### MINUTES of the Regular Meeting of the Board of Directors Monday, May 23, 2005 Eagles' Nest Conference Room, Kitsap Fairgrounds and Event Center

**Attendance:** Linda Berry-Maraist, Vice-chair; Stephen Stagner, Treasurer; Rick Smith; Cy Wyse; Warren VanZee. Staff: Anne Blair, Administrator.

**Call to Order:** A quorum established, Vice-chair Linda Berry-Maraist called the meeting to order at 6:35 PM. She announced that Chair Walter Draper was unable to attend the meeting due to out-of-town travel.

#### **Report on Regional Projects**

**Kitsap Fairgrounds and Event Center.** Administrator Anne Blair distributed a written report from County staff regarding the USSSA Hall of Fame 3-on-3 [Basketball] National Tour held in the Pavilion on November 13 -14, 2004. The board discussed the high (\$100) per participant cost of this first time event. They observed that the local publicity and media coverage was minimal, perhaps because the event organizers were from out of the area and not tied to the local basketball scene. Anne will approach county staff about their interest in a Study Session or meeting with subcommittee of the board to share information about other, seemingly more successful, strategies for hosting a three-on-three hoop shoot in Kitsap County. Cy Wyse and Warren VanZee volunteered to meet with County staff if that is appropriate.

The board reviewed the news release and subsequent media coverage about the sink hole between ball fields 3 and 4 at the Fairgrounds. There was discussion about the appropriate role and consequent responsibility of the Public Facilities District regarding construction issues at the Fairgrounds. Linda reminded the board that the roles and responsibilities for this aspect of the project are stipulated in the Interlocal Agreement (ILA). The board will review and may modify the definition of "board oversight" before approving the ILA governing KPFD funding for Phase II capital projects at the Fairgrounds.

**Kitsap Conference Center.** Anne announced that ground breaking for Anthony's Restaurant occurred last week; the restaurant anticipates opening for business in December 2005. Federal funding of nearly \$3million has been announced to further development of the waterfront park and Naval History Museum on the Bremerton waterfront near the Harborside complex.

**North Kitsap Regional Event Center.** Linda distributed copies of the Strawberry Fields/IAC grant request, including all the letters of partnership commitments and support. Applicant interviews are scheduled for next month. The funding decisions will be announced in August.

Anne reviewed concerns raised by AIA Washington Chapter about the title and fee structure/references in the initial Request for Proposal (RFP) posted for the NK REC. Based on the possible unwillingness of some architectural firms to submit a proposal because of that language, Anne retitled the posting "Request for Qualifications" (RFQ) and removed all mention of estimated fees and fee structure for the Master Planning services. In addition to notifying all those attending the Pre-proposal site meeting and the short-listed firms identified after the initial posting about this change, the new RFQ was posted on the website and has been re-advertised in the Seattle Daily Journal of Commerce. The new deadline for proposal submission is Wednesday, May 27, 2005.

#### **Unfinished Business**

**Sports Council.** Anne summarized the three area focus group meetings with local sports/athletic groups conducted by the County to take comments and suggestions about a County-wide sports council. Attendance at the North area meeting was very limited (two people, other than VCB, KPFD and County representatives.) Eight people participated in the South area meeting; fifteen attended the Central area meeting. Generally, participants agreed 1) there is a shortage of developed soccer and baseball fields in the

County; 2) there is a need for a central focus point for questions related to sports and sporting opportunities throughout the county; 3) all tournaments and tournament sponsors would benefit from professional assistance with marketing and publicity for tournaments; and, 4) the concept of a county-wide sports/event council is sound. Meeting participants also stressed that the funding needs were for money to cover the facilities rental costs, thus minimizing the personal financial risks involved with hosting tournaments. Participants from all these meetings will be invited to a county-wide meeting to review and discuss a specific proposal and/or business plan once those are available.

Cy advocated hiring a professional event organizer to direct the Sports Council activities. Linda emphasized identifying ways for tournament hosts to cover facility rental costs. She suggested that these costs be repayed to the funding agency at increasing levels over the years and/or tournament costs be covered at decreasing levels using a well-planned and clearly explained funding and repayment schedule.

#### **Treasurer's Report**

**It was moved by Steve Stagner, seconded by Cy Wyse and voted unanimously to approve the \$8,430.66 Blanket Voucher for invoices presented and attached to that voucher.**

Monthly financial report. Steve reviewed the March 2005 and April 2005 Financial Reports as distributed to board members. There was no particular item of interest either month nor were there any questions.

#### **Approval of Minutes**

**It was moved by Warren VanZee, seconded by Steve Stagner and voted unanimously to approve the Minutes of the April 25, 2005 Board of Directors' meeting as distributed.**

#### **Public Comment**

- Helen Miller read from a prepared statement expressing her opinion about the current ILA between the County and the KPF. Warren VanZee requested copies of this statement be distributed to the board.
- Rick Smith announced that the Blue Jackets will play an inner-squad game on June 4 at 7 PM.
- Warren requested Anne obtain and report at the next KPF meeting follow-up information about the plans for the December 2005 wrestling tournament that has seed money funding from KPF.

**The meeting adjourned at 7:45 PM.**