

Kitsap Public Facilities District

Regular Meeting of the Board of Directors Monday, May 22, 2006 Eagle's Nest Conference Room, Kitsap Fairgrounds and Events Center

Attendance: Walt Draper, Chair; Linda Berry-Maraist, Vice-chair; Christine Rolfes, Treasurer; Rick Smith; Steve Stagner. Staff: Anne Blair, Administrator.

Call to Order: A quorum established, Walt Draper called the meeting to order at 6:35 PM. He also announced that due to Steve Stagner's announced need to leave at 7:30 PM, the Agenda order would be modified to put the measures requiring a vote be earlier in the meeting.

Community sports and athletic tournament funding requests.

- 1. Olympic High School Olympic Duals Wrestling Tournament (December 2006.)** Tournament coordinator Doug Dowell distributed the updated budget summary and reviewed the previously mailed project goals statement and funding request. The goals for this tournament include 1) securing \$3,000 from KPFDF as underwriting; 2) the tournament be financially self-sustaining within three to five years; and, 3)) the tournament be, at a minimum, as financially and athletically successful as the 2005 tournament. Based on the very positive response to last year's tournament and the ahead-of-announcement registrations, the organizers are optimistic about the success of this year's tournament too. The organizers will be working with the County to modify the concessionaires' contracts to maximize net profit for the wrestling team.
- 2. Olympic High School Kitsap JV Volleyball Classic (September 2006.)** Volleyball coach Keith Pedden used a power-point presentation to explain his request for \$1,700 seed money for this first-ever junior varsity tournament. These funds will be used to pay for the referees. This tournament will begin as a Junior Varsity event and, within two years, grow to include varsity teams from throughout the region. The goal is that it becomes self-sustaining within three years; this is feasible with a \$150 per team registration fee. Coach Pedden explained the unique benefits of hosting a tournament in which all events can be at a single, top-notch site. He believes that the Pavilion is an outstanding facility for volleyball and that it is reasonable to compete to host regional tournaments or District finals for the state high school tournaments. He will work with Frank Abbott to recruit these tournaments.
- 3. North Kitsap Soccer Club Viking Cup (May 2006.)** Club representative Ed Skelly introduced the request with an historical overview of the tournament's 22-year history and the increased number of tournaments throughout the state and region during the past three years. He reviewed the tournament budget and the economic impact on Kitsap County hoteliers and restaurants, as well as retail sales during the three-day tournament. This year, at least 100 teams are expected to participate. The NKSC requests \$5,040 for equipment (primarily sanicans and dumpsters) at the NK REC fields.

Ed discussed the changing scene for soccer tournaments, the shortage of good tournament-quality fields in Kitsap County, the speculation that higher fuel costs, as well increased registration fees may impact the number of teams participating in this year's tournament. The club will be reevaluating the value to the club for continuing such a labor-intensive effort if the net revenue to the club is too much lower this year. Linda encouraged the club to approach the City of Poulsbo for an award of some of that city's hotel/motel tax funds, citing the incredible and positive economic impact this tournament has in that city.

The board reviewed the criteria used for making tournament funding awards last year, emphasizing 1) funds as seed money for tournaments during the initial years (exact number of years not established);

2) “heads in beds” money, as well as other economic impacts for multi-day or tournaments requiring overnight stays in local hotels/motels; 3) potential for generating revenue at the Fairgrounds to help maintain facilities at the current high level.

Prior to leaving the meeting, Steve expressed support for all the requests. The presentations were clear and well-done. To him, the need for underwriting is clear, the funds have been budgeted and he urged approval.

Board consensus is for the KPFD to make equipment purchases for the County to manage with the anticipation that the County make that equipment available for all users.

Christine suggested that the board discuss more thoroughly the appropriateness of being in the grant-making business. Perhaps the Sports Council should assume that responsibility in the future. She asked that the grant making process be more accessible through good publicity about the availability of funds, that there be a formal application process and deadline and a predictable application review process. Rick Smith suggested that the grant funds be increased and that KPFD consider more than one application/review deadline each year. Walt supported the idea of increasing the grant funds line item. He also pointed out that the Viking Cup request was a one-time request to assist with an unusual funding problem this long-established tournament was encountering this year. Anne will draft procedures for KPFD tournament seed-money grants. The board will discuss these guidelines in early-fall.

It was moved by Rick Smith, seconded by Linda Berry-Maraist and voted unanimously to approve the funding requests for the Kitsap JV Volleyball Tournament (\$1,700.00), the Olympic Duals Wrestling Tournament (\$2,400.00) and Viking Cup Soccer Tournament (\$5,040.00) with the proviso that all tournament marketing materials include the KPFD logo and name as funding underwriters.

Regional Projects

Kitsap Fairgrounds and Events Center. Kitsap County Department of Facilities, Parks and Recreation Interim Director Beverly Reeves requested reallocation of the Phase II improvement budget line items. She reviewed the project list and budget, explaining that this reallocation is necessary because more information has become available, bids have been received/accepted and work on some components has been completed. The County is postponing, indefinitely, the improvements to the roads and campsites at the Callison Campgrounds. The disc-golf course installation at Callison also will be slowed until all three commissioners are able to review and consider that project. A curtain drain must be installed around the press/concession box and the press-box site-lines (installation and widening of window) must be improved – some of this work will be completed prior to the Blue Jackets first game. Other work will be done at the conclusion of the Blue Jackets’ season. Bev projects several years’ work to correct the drainage issue problems that continue due to design-flaws in the initial improvement plans. The first baseline concrete pad (similar to the one already installed on the third-baseline is estimated to be \$13,575.00.) The requested budget reallocations will result in a net positive \$18,000.

The board discussed the probable demand for more campsites as the Fairgrounds use for regional/two-day tournaments and events increase. Bev reiterated that the Callison campground project had not been cancelled, rather it is simply on-hold for more extensive review.

It was moved by Christine Rolfes, seconded by Linda Berry-Maraist and approved unanimously to reallocate funds in the Phase II improvement budget to provide funds for the new curtain drain and installation of the first-baseline concrete pad.

North Kitsap Regional Event Center. Linda reported that the Steering Committee is working with ARC Architects to finalize the written report. The governing board of each partner agency will receive a formal presentation of the NK REC Master Plan Final Report.

The City of Poulsbo and the KPFD continue drafting a Community Access Agreement for the Strawberry Fields Complex. It is hoped that by working out a simpler agreement that will meet the needs of the school

district, the Parks District and the various user groups for these three predominantly community-use fields, the agreement could be tested and tweaked for one year, so it could serve as a model for other NKSD facilities and other school districts also making their facilities accessible to community sports groups/clubs and teams.

Unfinished Business

Professional Soccer in Kitsap County. Anne updated the negotiations between the Sounders and the County for improvements to Thunderbird Stadium. She explained that the KPF role in this refurbishment project is one of facilitating and on-going encouragement for the negotiations to proceed in a timely way. The KPF financial role is limited due to the cash-flow limitations resulting from County decision that KPF must reestablish the Stabilization Fund at \$900,000 over the next two years.

Kitsap Sports Council. Linda reported that attendance and enthusiasm at the monthly meetings continues to increase. Discussion at most recent meeting focused on shortage of fields and gyms, as well as the need for more workable community-use-agreements and fee schedules with the school districts.

Resolution 02-2006. Walt introduced this resolution as the formal approval of the Bylaws amendment regarding Board member meeting attendance expectations.

It was moved by Christine Rolfes, seconded by Linda Berry-Maraist and voted unanimously to approve KPF Resolution 02-2006 approving amendment of the KPF Bylaws.

New Business

KPF Study Session, May 22, 2006. Walt reviewed the highlights of the Study Session that preceded tonight's board meeting. Mary McClure, Executive Director of the Kitsap Regional Coordinating Council, compared and contrasted the four most recent community surveys about facilities, recreational opportunities/interests and various options for funding the construction of new facilities. She clarified the newspaper headlines that indicated the public opposed sales tax increases to do much except purchase waterfront access sites, if that. There is a county-wide trend against sales tax increases due to recent voter-approved sales tax increases for security and fire measures. As a result, the Kitsap County sales tax rate is now at a rate similar to other counties in Washington, whereas in 2004, it was among the lowest in the state. Board members agreed that the session was interesting and very helpful. All commended Mary for her ability to make complex reports understandable and useful as policy-guiding documents.

Finance Report

Treasurer Christine Rolfes announced that she had reviewed the documents and invoices supporting the blanket voucher as presented and recommended approval of that blanket voucher.

It was moved by Linda Berry-Maraist, seconded by Rick Smith and voted unanimously to approve payment of the invoices totaling \$16,193.75 as presented on the blanket voucher.

Anne reported that Legal Counsel has no word from the County regarding the interest allocation on Fund 286 (Debt Service/Stabilization.)

The board reviewed the April 2006 Finance Reports. With the exception of noting the expenses related to the NK REC Master Plan. The revenue/expenses for this line item are a continuation of the project started in 2005 in partnership with NKSD, Kitsap County and City of Poulsbo. Due to the out-of-synch timing of the revenue received and the submission of invoices from the contractors and, also, to clarify this line item in the 2006 financial reports, there will be a separate reconciliation for this project included in the May financial reports. At this time, the NK REC Master Plan expenses are in line with the contract budget.

Approval of Minutes

It was moved by Rick Smith, seconded by Linda Berry-Maraist and voted unanimously to approve the Board of Directors Meeting Minutes for April 24, 2006, as distributed.

Administrator's Report

Anne noted the quantity of recent newspaper articles included in the board packets. Most of this recent press coverage was positive and touts KPFD participation in the NK REC project. There is also prominent mention of the organization's interest in the potential redevelopment of Thunderbird Stadium. Other information about administrative matters was included in the Administrator's Activity Update. There were no questions.

Public Comment

1. Helen Miller commented that she hears much conversation in the community about very locally-based comments, generally approving, relating to how widely the state sales tax rebate has been distributed in Bremerton, Central Kitsap and the North Kitsap areas.

Communications from board/staff

1. Linda will be out of town for six weeks in late-June and July. She will miss the June 26th and both July board meetings.
2. Cy continues to have health problems and is considering retirement from the KPFD board due to his recent absences from scheduled meetings.

The meeting adjourned at 8:20 PM.