

Kitsap Public Facilities District

Special Meeting of the Board of Directors Monday, April 11, 2006, at 4:30 P.M. Mitzel's American Kitchen, Poulsbo, WA

Purpose of this Special Meeting of the Board: to conduct regular business of the board.

Rationale for this Special Meeting: Change of date, time and location from previously published logistics for the Regular Meeting. This date and time coordinate with the date and time of a Public Meeting of the Combined Boards of County Commissioners, NK School District, City of Poulsbo and KPFD.

Attendance: Walter Draper, Chair; Linda Berry-Maraist, Vice-chair; Christine Rolfes, Treasurer; Rick Smith; Stephen Stagner; Warren VanZee; Cy Wyse. Staff: Bror Elmquist, Project Development Coordinator; Anne Blair, Administrator.

Call to Order: A quorum being present, Chair Walt Draper called the meeting to order at 4:35 P.M.

Regional Projects

Kitsap Fairgrounds and Event Center. Bror distributed current photos of the Gordon Field parking lot project and reported that with the project management process now in place under Mark Mauren's leadership as County department director, there are regular weekly construction project meetings with the project manager Bret Steck. Regular testing and quality control measures are in place. The project is on-time, given the rain delays. The budget also appears to be in-line with the bids.

Anne reported that the Commissioners had approved limited tree removal on the western half of the Callison Campgrounds area. Improvements on that site are to be complete before the County Fair in August. In addition to greater utilization of the lower campgrounds during special events, the larger spaces, roads and turn-around improvements at Callison will increase on-site camping facilities for the rodeo cowboys. The eastern portion of the Callison property will be used for a much-requested, environmentally-friendly Frisbee golf course. This should be ready for the summer season too.

Christine reported on how impressively the Pavilion flooring withstood the various animals and crowds using that venue recently – even the elephants didn't seem to make a dent in the surface.

North Kitsap Regional Event Center. The combined boards of the funding partners for the NK REC Master Plan will meet immediately following the KPFD meeting tonight. The purpose of tonight's meeting is to preview of the substance of the Final Report and to discuss the coordination of other capital project Master Plans currently underway for sports and recreation facilities in the north end of the county. The Steering Committee will review the Final Report as a draft, prior to publication and distribution the partner boards.

Discussion followed about how to handle the PFD funding commitment to this project if no other groups are able/willing to provide matching funds. If that happens, the board will reconsider the allocation. There is a May 1 grant application deadline for federal money distributed by WA State that requires matching funds – that grant application deadline provides a point in time to learn about the level of the financial support from other groups for one piece of the project. The next KPFD meeting (April 24) will be an opportunity to update on the funding issue, as well as confirm the KPFD funding commitment to the Strawberry Field grant application.

Unfinished Business

Professional soccer in Kitsap County. Anne reported that progress toward a decision about involvement by the County is steady, but slow, Despite the Sounders' short timeline for decision-making, the negotiations have more impetus recently as Commissioner Lent reiterated her interest in continuing to learn

about the fiscal benefits and capital costs of the Sounders moving to Kitsap. She will work with Mark Mauren about creative finance approaches so that the stadium refurbishment costs might become more do-able. At this point, the economic impacts and construction cost estimates are being refined by Mark, Robin and Anne. The Commissioner Lent also indicated she had encouraged the ISC management group to talk with the Sounders' ownership group about a long-term move into the racetrack area near the airport.

Board meeting attendance policy. The board discussed the policy options drafted by Anne, in consultation with KPFD Legal Counsel. She reported that Commissioners Angel and Lent preferred the more informal approach of option #2 and Commissioner Endresen preferred option #3 because it provided a way for the KPFD board to have more control of the internal operations of their board. Walt reiterated that although concern about attendance at meetings prompted this amendment, to be effective and to share the workload among the directors, everyone on the board needs to be actively participating in the activities, as well as the meetings of the KPFD.

It was moved by Christine Rolfes, seconded by Warren and approved by majority vote (5 members voting in the affirmative; Stephen Stagner voting in the negative; and Cy Wyse abstaining) to amend the KPFD Bylaws, Article II, Section 2.3 to read, "Directors are expected to attend and participate in all regular meetings of the KPFD. If in the judgment of the Chair, any board member has an irregular pattern of attendance, the chair and the member will meet to discuss and resolve the issue. If they are unable to resolve the matter, they will meet with the appointing authority to determine a future course of action."

Financial Report

Consideration of current invoices. Treasurer Christine Rolfes reported the invoices supporting the blanket voucher were present and in order. She recommended approval of the vouchers as presented.

It was moved by Cy Wyse, seconded by Linda Berry-Maraist and voted unanimously to approve payment of the invoices supporting the blanket voucher totaling \$16,450.10.

February 2006 Financial Report. The board reviewed the reports mailed to each board member prior to the meeting. Anne noted there was nothing unusual about the expenditures during the month. The \$500,000 transfer to the KPFD Operations Fund (#96977) from the Debt/Stabilization Fund (#286) should be reflected on the March reports.

Legal Counsel sent a letter to Kitsap County Prosecutor Kevin Howell regarding ownership of interest earned on the Bond Stabilization Fund. There has been no response. Because the letter initially was reviewed in the fall but not mailed until last week, Anne will send an electronic copy to all board members.

Approval of the Minutes

It was moved by Rick Smith, seconded by Christine Rolfes and voted unanimously to approve the Minutes of the March 13, 2006 regular meeting of the KPFD Board of Directors as distributed.

Administrator's Report

In addition to the written Activity Update previously mailed to board members, Anne noted that after consulting with Walt and Christine, she approved the purchase of a baseball field "blanket kit" for approximately \$1,200. Fairgrounds Manager Frank Abbott requested this equipment to protect the in-field on the Blue Jackets' Field. There are sufficient funds for this purchase and, although it is within Anne's spending authorization, she asked for board advice and then told Frank to make the purchase.

Walt will be guest on Mayor Bozeman's weekly cable television interview show in mid-May. They will discuss the KPFD Report to the Community and the strong economic impact to Bremerton and the County by the Conference Center.

Public Comment

- Helen Miller asked for additional information about the ownership of the proposed NK REC and was assured that the school district would continue to own the facilities. Walt explained that the users' agreements will be key to assuring public access. Clearly written Interlocal Agreements among the partner groups also will be essential to addressing the operations and maintenance responsibilities and liabilities.

Communications from Board/staff and other informational items

- Rick Smith announced the Blue Jackets promise to be competitive this year and the sponsorships are selling well.
- Rick talked with Mark Mauren about the field improvements. There is no estimate yet for the cost of the special seating section; the concrete slabs on the 3rd base side have been poured (under the bleachers) and there is no concrete, yet, on the first base side.
- Rick led the discussion about how successfully the County was honoring the stipulations in the ILA between the County and the PFD about the high level of maintenance expected at the Fairgrounds. There was discussion about the appropriateness and rate of parking fees at the Fairgrounds.
- The board agreed to shift the Saturday Study Session with Mary McClure from April 22nd to the regular board meeting on the 24th. If Mary is available, the Study Session will begin at 4:30 and dinner will be served at 6, with the regular meeting convening at 6:30 PM at the Eagle's Nest.
- Walt encouraged the board to attend the combined Rotary Clubs the annual rummage sale in the Pavilion parking lot on Saturday, April 15.
- Walt announced he would be out-of-town and miss the May 8th board meeting.

The meeting adjourned at 6:15 P.M.