

## Kitsap Public Facilities District

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### MINUTES of the Regular Meeting of the Board of Directors Monday, March 14, 2005 Eagle's Nest Conference Room, Kitsap Fairgrounds and Event Center

**Attendance:** Walter Draper, Chair; Linda Berry-Maraist, Vice-chair; Stephen Stagner, Treasurer; Andy Maron; Rick Smith; Warren VanZee; Cy Wyse. Staff: Anne Blair, Administrator.

**Call to Order:** A quorum established, Chair Walt Draper called the meeting to order at 6:35 P.M.

#### **Regional Projects**

**Kitsap Fairgrounds and Event Center.** Facility and Fair Manager Frank Abbott reviewed the wide variety of activities currently being scheduled for the early-June Grand Opening Celebration at the refurbished Kitsap Fairgrounds and Event Center. He described the wide variety of AAU-sponsored events and tournaments he is working to secure for this venue and reported that the 3-on-3 Soccer tournament previously scheduled for the first weekend in June, has been moved to August 5 – 7. This shift in dates is very advantageous to the tournament because now it will be a regional qualifier tournament.

Frank reiterated the County request for \$10,000 funding from KPFDD in support of the Grand Opening Celebration. He reviewed the proposal presented at the last meeting and answered questions.

***By consensus, the board agreed to hear from the Olympic High School "Olympic Duals" Wrestling Tournament at this point in the Agenda in order to consider the current funding requests simultaneously.***

**Olympic High School "Olympic Duals" funding request.** Committee chair Doug Dewell distributed a revised proposal for a \$3,000 grant from KPFDD in support of their December 2005 8-mat wrestling tournament. He highlighted the expenses to be covered by the grant and explained that this request includes funds to cover the registration fees for the 5 Kitsap County high schools that will participate in the tournament. The tournament committee feels that with a fee waiver for each high school in the county, the impact of the KPFDD funds will be felt throughout the county. The board and committee informally agreed that while everyone wants this tournament to become an annual event, the KPFDD does not envision providing seed money for the tournament year after year. The committee also agreed to work with Administrator Anne Blair to develop an after-project report that would include details about the tournament revenues (vendor, exhibit and entry fees), as well as details about how the grant funds were spent. The board anticipates using this information to help them establish grantmaking policies for future requests.

**It was moved by Warran VanZee, seconded by Steve Stagner and voted unanimously to grant \$3,000 to the Olympic Duals wrestling tournament hosted by Olympic High School in December 2005. Further, the board expects a full accounting of tournament revenues and grant fund expenditures.**

**It was moved by Linda Berry-Maraist, seconded by Rick Smith and defeated with a 3 to 4 vote to grant \$7,000 to the Fairgrounds Grand Opening Celebration.**

**It was moved by Andy Maron, seconded by Warren VanZee and passed with a 6 to 1 vote (Cy Wyse casting the negative vote) to grant \$5,000 to the Fairgrounds and Event Center Grand Opening Celebration with the understanding that the board would consider granting additional funds if other funding were not available and if the County made another request for additional funding.**

**North Kitsap Regional Event Center.** NKSD Capital Facilities Manger Robin Shoemaker updated the board on the progress of the Master Plan process for this facility. She reiterated the interest of the district to work with KPFDD on this project and reported that Superintendent Medina and Finance Vice-president Moffat supported the management structure proposed by KPFDD as a reasonable approach. They are interested in trying to incorporate the contract signing decisions and the specific funding plans (which entity does what and how much money each partner pays when) into the existing ILA. Ms Shoemaker will forward her suggestions and edits for changes to the RFP to Anne.

**Fairgrounds and Event Center, continued.** Project Manager Dennis Oost reviewed the construction priorities and estimated costs for the Phase II projects. He stressed that, from his perspective, there was no timing rush on any of the

proposed Phase II elements. The board requested an opportunity to look at the Fairgrounds Master Plan and learn more about a 6<sup>th</sup> soccer field in the North bowl area of the Fairgrounds, as well as a new interest in developing a disc golf course and soapbox derby track in that same area. Dennis reported that the County and Fair Board share a priority to construct showers and bathroom facilities in the Callison Campgrounds and a hay barn/equipment shed near Thunderbird Stadium.

The board expressed concern about an estimated cost of \$250,000 for bathrooms in the woods and an inexpensive (i.e. ugly) hay barn right in the midst of the newly renovated ball fields. Generally, the board indicated more support for shower rooms in the Pavilion. The board requested additional information about how the presence of shower rooms in Pavilion would assist with recruiting and conducting regional sports tournaments. Dennis agreed to have better numbers and more information about the showers, the north bowl plans and the proposed hay barn/equipment shed available at the next board meeting.

### **Unfinished Business**

**Kitsap Sports Council.** Based upon a March 12 news story in the Port Orchard Independent identifying Steve as a member of the Steering Committee, Walt asked Steve Stagner to update the board on establishing a Sports Council. Steve was emphatic that the newspaper report was inaccurate and that any work he currently was doing on behalf of the Sports Council was being done as a private citizen, not as a representative of the PFD. He then reported that no action was underway. Walt appointed Steve as the KPFD representative to the Sports Council planning group. Steve declined the appointment, saying he wished to continue his involvement strictly as an independent consultant. Given the reluctance of the VCB staff and board chair to work with anyone other than Steve at KPFD on this project, the board requested Walt write a letter to the VCB board chair requesting a late-April meeting with the VCB and KPFD boards to discuss Sports Council plans as requested by the Commissioners in late-January. A copy of this letter will be sent to each County Commissioner.

**It was moved by Cy Wyse, seconded by Linda Berry-Maraist and voted unanimously to pay National Association of Sports Council 2005 annual dues of \$504.00.**

**KPFD hosting of state-wide PFD gathering.** Anne reported that the response to this concept has been tepid to non-existent. The board agreed with her recommendation to postpone trying to convene this meeting until fall 2005. In the meantime, Anne will promote the concept at the WEDA Annual Meeting this summer.

### **Treasurer's Report**

Steve reported that the invoices supporting both blanket invoices (February 28 and March 14) were in order as presented.

**It was moved by Warren VanZee, seconded by Linda Berry-Mariast and voted unanimously to pay \$8,670.79 for the February 28, 2005 voucher as presented and \$4,354.30 for the March 14, 2005 voucher as presented.**

The board reviewed the State Sales Tax Rebate reports to date. Anne agreed to recalculate the projections based upon higher than previously calculated monthly returns. Using these numbers, she will estimate the timing for achieving the Stabilization Fund limit according to the bond documents.

### **Approval of Minutes**

**It was moved by Rick Smith, seconded by Linda Berry-Maraist and voted unanimously to approve the board meeting Minutes for January 10, 2005, January 24, 2005 and the board meeting Notes for February 28, 2005 as distributed.**

### **Public Comment**

Helen Miller commented on reports she heard through City Council in Bremerton that Anthony's is very impressed with the restaurant pad at the Harborside. She also stressed her impression that there is a need for more hotels in downtown Bremerton.

### **Communications**

KPFD board member Cy Wyse was recognized by Commissioner Endresen as the oldest working committee member in Kitsap County. The board extended congratulations and appreciation for his continuing work on the KPFD board.

**The meeting adjourned at 8:50 PM.**