

Kitsap Public Facilities District

Regular Meeting of the Board of Directors Monday, November 14, 2005 Eagle's Nest Conference Room, Fairgrounds and Event Center Bremerton, WA 98311

Attendance: Walt Draper, Chair; Linda Berry-Maraist, Vice-chair; Christine Rolfes; Rick Smith.
Staff: Anne Blair, Administrator.

Call to Order: A quorum established, Chair Walt Draper called the meeting to order at 6:40 PM.

Report on Regional Projects

Fairgrounds and Event Center. Fairgrounds Event and Fair Manager Frank Abbott reported on recent tournament activity at this facility. The November 12-13 basketball tournament hosted by West Sound Hoops in the Pavilion was very successful. Twenty seven teams participated; 9 were Kitsap teams, the other 18 came from Pierce and King Counties; the overnight stays were limited as people generally elected to drive back and forth both days. All teams were enthusiastic about the facility and there were no negative comments about the floor. Based on Frank's discussion with AAU game and tournament organizers, as well as West Sound Hoops and Winning Ways Tournament sponsors, the team recruitment is based on location, prestige and management of tournament, not on the type or, even, quality of the flooring in a particular facility. West Sound Hoops will work to establish basketball camps and workshops. These activities do build overnight stays into the weekend. While the VCB may be doing this too, Frank anticipates tracking actual revenue "bumps" at Kitsap County restaurants and hotels on tournament weekends to learn about the economic impact of specific tournaments. He will use this information as he seeks financial sponsorships for tournaments.

The soccer fields have taken a real beating during the past two weeks of very rainy weather. Due to the condition of these fields and the related safety issues, games last weekend were relocated to fields throughout the county. The CKSD was very helpful; the problem/issue of relocating games provided an opportunity for Frank to work with the Division IV administrators. This was a positive experience too. With limited numbers of fields and large demand for fields, the County staff is constantly balancing public demand with over-use. There is grant funding available through WA Youth Soccer Association, Division IV if the land is held by that group on a 20-30 year lease. Frank is researching this source of funding for field turf and lighting improvements.

There was discussion about the somewhat-sporadic (so far) year-round demand for fields at the Fairgrounds by the FC Select Soccer and select baseball. The transformer on the northwest corner has been installed with expanded capacity for three-phase power improvements to the barns and for lighting Gordon Fields. These fields do not have the lights, but the power source is now established.

Other capital improvements: Gordon Field parking lot improvements are underway; researching feasibility and cost estimates for fourth soccer field at Gordon Field area and non-skid surfaces for the baseball field dugouts. New sinks are being installed in the bathrooms in the Pavilion. Pricing/design work is being done to convert the Pavilion kitchen area to a locker room; the refrigerator will remain in this area, but the stoves will be removed and the space reconfigured.

The County will have a Capital Budget in January 2006. The budget development process will guide County priorities for the remaining \$300,000 to be allocated to Fairgrounds Phase II projects in cooperation with the KPFD. The Blue Jackets Baseball team owners have requested changes in the dug-outs to remove sight-line blockages. This will require an engineering estimate. Frank was asked to obtain costs for preparing this project for estimating, with the thought that perhaps the KPFD would pay for this immediate need in order that the longer term project list be ready for discussion in January.

Frank agreed to prepare a year-end summary about the tournaments and special events at the Fairground. The board requested that this report include numbers of attendees and numbers of active participants in the various tournaments, as well as revenue and cost/expenses-to-the-County figures, including County on-site personnel costs.

North Kitsap Regional Event Center.

Linda and Anne reviewed the schedule of second round meetings (Steering Committee meeting, Community Workshop #2 and Combined Boards meeting #2) for this project. ARC will bring initial drawings incorporating various projects and configurations to the Community Workshop. There was discussion about the wisdom/importance of including rough price estimates for each of the discrete projects in the Community discussion. The Steering Committee will discuss this issue with ARC and be led by their experience regarding the wisdom of providing this information at this stage in a Master Planning process.

New Business

Election of Officers. Following discussion about the roles and responsibilities of the three officers, by consensus, the board nominated a slate of officers.

It was moved by Rick Smith, seconded by Linda Berry-Maraist and voted unanimously to elect Walt Draper, Chair, Linda Berry-Maraist, Vice-chair and Christine Rolfes, Treasurer for terms of office through the second meeting of the board in July 2006, unless circumstances prompt an extension of these terms in accord with KPFD By-laws.

Compensation Review. Based on information gleaned at the Statewide PFD Conference last month, Walt noted that the KPFD Administrator compensation package needs review. He appointed Christine Rolfes and Rick Smith as the ad hoc committee to research and review the Administrator's part-time hours and the compensation package. They will report to the board with a recommendation that can be incorporated into the 2006 Budget if appropriate.

Unfinished Business.

Professional soccer in Kitsap County. Anne reported on her recent meeting with Sounders' ownership-group representative Robin Waite, Frank Abbott and Mark Mauren from the County. They discussed concerns about the Fairgrounds site (Gordon Field and/or Thunderbird Stadium) as a future site for a soccer stadium due to estimated high costs of construction of an adequate facility and the County's compelling priority to assure increased number of multi-use sports/recreation fields for community use. Several options of County-owned property that might be suitable alternative sites were discussed. Robin will visit these sites and prepare a formal proposal outlining the Sounders' site needs and possible funding options. Because Robin needs some indication from the County about the level of interest and potential for building this project by the end of the year, the subcommittee will meet with Cris Gears to review this proposal in early December and, possibly, with the commissioners for discussion/consideration later in December. Walt and Anne will represent KPFD at these meetings with Robin and the County.

Treasurer's Report

Consideration of current invoices. In Steve's absence, Walt reported that after reviewing the invoices and vouchers to support the blanket invoice, all were appropriate and in order.

It was moved by Rick Smith, seconded by Christine Rolfes and voted unanimously to approve payment of the invoices as presented for a total of \$16,289.94.

Fund 286. The board discussed the County management of investment earnings on this fund. Anne will request a written opinion from Legal Counsel about these issues and invite Blair to attend the December 12 board meeting to advise the board about possible legal action based on that opinion.

FY 2006 Budget. The board reviewed Draft 3 of the proposed budget and received clarification about the proposed increase in Legal and Project Development fees. There also was discussion about the need for a more detailed financial proposal and probable increase in the allocation for public education communications for a future sales tax increase vote to fund PFD managed projects. Anne will draft a detailed financial proposal for this community education effort during 2006.

The FY 2006 Budget with the suggested changes will be presented for a vote at the December 12 board meeting.

Approval of Minutes

It was moved by Rick Smith, seconded by Christine Rolfes and voted unanimously to approve the Minutes of the November 3, 2005 Special Meeting of the Board as written and distributed.

Public Comment.

There was no one from the public present.

Communications/informational items

1. By consensus, the November 28, 2005 Regular Meeting of the Board will be cancelled.
2. The KPPD Board will hold the Annual Planning Retreat on a Saturday in late January. Anne will make those arrangements and notify the board at the December 12 meeting.
3. There is a youth baseball clinic scheduled at the Pavilion over the three-day Martin Luther King weekend in mid-January.

The meeting adjourned at 9 PM.