

Kitsap Public Facilities District

Minutes of the Board of Directors Regular Meeting

Monday, June 27, 2011

Eagle's Nest, Kitsap Fairgrounds and Event Center

Bremerton, WA

Attendance: Teresa Osinski, Chair; Anne Blair; Dee Coppola; & Roy Runyon.

Staff: Mike Walton, Executive Director

Absent: Jan Harrison, Vice-Chair; Jim Heins, Treasurer; & Rick Smith.

1. **Call to Order:** A quorum was present, Chair Teresa Osinski called the meeting to order at 6:33 PM.
2. **Meeting Minutes:**– Minutes from the Regular Meeting of the 23rd of May were distributed electronically before the meeting and were submitted by the ED.

A motion was made by Dee Coppola to approve the Minutes of the May 23rd meeting. It was seconded by Roy Runyon and approved with one abstention.

3. **Event fund Presentations:**

- A. **Hammerhead tournament** – Steve Polillo, Wrestling Supporting Wrestling
Steve reported on the results from the previous year and is requesting a lesser amount, \$2500, in support of the December tournament this year.
- B. **USL Playoffs/Championship bids** – Robin Waite, Kitsap Pumas Soccer Club
Robin had reported earlier in the year on the results of the 2010 playoffs and stated his case for supporting the bids for hosting the United Soccer League Playoffs, held in Kitsap last year, and the Championship games – IF the Pumas qualify for the Playoffs and win into the Championship. He requested \$6000 for the Playoffs and \$9000 for the Championship.

4. **Finance Reports:**

- A. **May Reports** – Reflecting March retail sales, the May revenue of \$91.4K was even with the previous year, but above 2009 level. Expenses were moderate at \$12.2K, resulting in a small increase in cash position of \$0.2K to remain at \$832K.
- B. **Sales Tax Rebate Revenue by Month Report** – The May revenue was reported, the June figure was not received by meeting time. The Board asked the ED to continue to push for information on the possible re-finance of the County/PFD bonds.
- C. **Current Invoices** – Blanket Voucher request of \$3,358.40 was submitted by the ED in the absence of the Treasurer for review and summarization for the Board members - the largest item was \$1100 to Elmquist & Assoc for the Gordon Field project and \$1500 to the VCB for June payments per agreement. Board requested a mid-year report from VCB Director at next meeting.

Anne Blair moved that the blanket voucher in the amount of \$3,358.40 be approved for payment. Dee Coppola seconded and the motion was passed unanimously.

5. **Report on Regional Projects:**

- A. **Kitsap Fairgrounds and Event Center** – There was a current report submitted, along with a 386 financial report. Board requested that revenue numbers from events be provided if possible and an additional report was submitted this month by Parks
 1. **Gordon field:** The ED reported on the progress on Gordon Field, turf is almost completed and the lights will be installed the following week, and that the project was still ahead of schedule and should be complete by August 1.
- B. **NKREC** – A report of the last Steering Committee meeting was submitted to the Board for their review.

6. **Executive Director's Report:** (A written report was submitted to the Board.)
Additional comments covered any other items in the report not previously reported.
7. **Ongoing Business:** - None
8. **New Business:** EventFund awards decisions
 - A. **Hammerhead Wrestling Tournament** – after some additional discussion...
A motion was made by Anne Blair to approve \$2500 to Wrestling Supporting Wrestling for the 2011 Hammerhead tournament. Dee Coppola seconded and the motion carried unanimously.
 - B. **USL Playoffs and Championships** – after considerable discussion...
A motion was made by Anne Blair to allocate funding for marketing assistance to the Kitsap Pumas in the amount of \$4,000 for the playoffs and \$7,000 for the Championship games, conditional on the Kitsap SC Pumas winning the bid to host the events and the Pumas winning through to the Championship games. The PFD sponsorship and logos must be featured prominently on their literature and the field during the playoffs and championship. The motion was seconded by Roy Runyon and passed unanimously.
 - C. The ED mentioned that with the completion of the Gordon Field Project, a Grand Opening ceremony should be held and a committee should be formed to plan and coordinate this event with the County and Parks.
9. **Public Comment:** - None
10. **Announcements:** - None

Meeting adjourned at 8:08 pm,

The next regular meeting of the Board will be at 6:30 pm on July 25th in the Eagles Nest.