

# ***Kitsap Public Facilities District***

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## **Minutes of the Board of Directors Meeting**

Monday, March 23, 2015

Silverdale Beach Hotel Cove Room, 3073 NW Bucklin Hill Rd, Silverdale, WA

**Attendance:** Jeff Braden, Chair; Patrick Hatchel, Vice-Chair; and Rick Smith.

**Staff:** Mike Walton, Executive Director

**Absent:** Teresa Osinski and Daron Jagodzinske and Tom Bullock.

1. **Call to Order:** Despite a quorum not being present, the Chair opened the meeting at 5:42 PM.
2. **Meeting Minutes:**– Minutes from the Regular Meeting on the 26th of January were distributed electronically before the meeting.  
**The minutes were not submitted for approval.**
3. **Regional Facilities:**
  - A. **Kitsap Fairgrounds and Event Center** - Annual Report, Billie Schmidt  
Billie gave a full report of the results from 2014 and projections for 2015. She also reported on a new proposal, including information from the Bluejackets and MACK Athletics Matt Acker. The desired plan now is to realign the backstop and netting, reposition the front of the dugouts and add concrete footing for additional seating behind the new alignment. Several other options for future enhancements were also presented. The Board informed Billie and Matt that they need to develop a new professional, biddable plan to submit to get approval to use part or all of the funds approved previously by the Board.
4. **Financial Reports:**
  - A. **Monthly Financial Reports** –  
The ED summarized from the February financial reports. Revenue in Feb (from Dec sales tax) was \$126K, up 5% over 2013 and highest since 2007. After the 286 transfer of \$70K, the expenses were above average at \$14.6K and a transfer of \$20K was made to the 968 Fund. The net was \$41.4K addition to cash.
  - B. **Sales Tax Rebate Revenue by Month Report** – The report through February was available and showed the January revenue of \$126K.
  - C. **Current Invoices** – A combined Blanket Voucher of invoices in the amount of \$1,921.97 for March was not submitted for approval due to the lack of a quorum.
5. **Regional Project Reports:**
  - A. **Kitsap Conference Center** – no report was received by meeting time.
  - B. **NKREC ILA update** – No change from last month.
6. **New Business:**

None offered
7. **Ongoing Business:**
  - A. **Reschedule the Study & Strategy Session**  
After some discussion, it was suggested that we try to do this in sections, following regular Board meetings. The ED will look into a plan for this approach.
8. **Executive Director's Report:** Sent electronically.
  - A. The ED reported on another interesting proposal, involving a BMX track operator in Port Orchard, supported by Patty G-H from VKP, looking for a possible site at the Fairgrounds to erect a new indoor BMX track. This is a family oriented competitive sport and the track is used up to four times a week. This was proposed to relocate to and be a (new) revenue

generating facility at KFEC for consideration in the future. The Board asked the ED to keep them abreast of any new developments with this new proposal.

9. **Public Comment:** None

10. **Announcements:**

**The next Regular Meeting of the Board will be on April 27th at 5:30 pm in the Cove Room at the Silverdale Beach Hotel.**

**Meeting was adjourned at 7:11 pm**